



SG Industries

Month Closure Report

SL.No.	Emp. No.	Employee Name	Gender	Hours Worked	Hours OT	Normal OT	Week Off OT	Holiday OT	Early Out	Late In	Total Work Hours	Hours Less	Hours Extra	Leave Days	Permission Hours	Present Days	Absent Days	Holidays
Duration : 01 Jan 2012 - 31 Jan 2012																		
1	EMP3	Ajay Kumar	Male	43:00	00:00	00:00	00:00	00:00	124:00	15:00	195:00	41:00	05:00	4.0	00:00	9.0	10.0	8.0
2	EMP2	Ashok Balakrishnan	Male	43:00	00:00	00:00	00:00	00:00	127:00	12:00	196:00	36:00	05:00	2.0	00:00	8.0	13.0	8.0
3	EMP4	John Peter	Male	00:00	00:00	00:00	00:00	00:00	00:00	00:00	360:00	00:00	00:00	0.0	00:00	0.0	28.0	3.0
4	EMP1	Ramesh Babu	Male	42:00	00:00	00:00	00:00	00:00	158:00	16:00	195:00	49:00	06:00	2.0	00:00	9.0	12.0	8.0
5	SG1	Sanjay kumar	Male	00:00	00:00	00:00	00:00	00:00	00:00	00:00	372:00	00:00	00:00	0.0	00:00	0.0	29.0	2.0